

FERRO ALLOYS CORPORATION LIMITED



CIN : L45201OR1955PLC008400

Registered Office : D.P. Nagar, Randia – 756 135, Dist. Bhadrak (Orissa)

Tel. : +91 6784 240320, Fax : +91 6784 240626

E-mail : facordelhi@facorgroup.in, Website : www.facorgroup.in

POSTAL BALLOT FORM

Serial No

- Name & Registered address of the Sole/First named Shareholder.
- Name(s) of the joint Shareholders if any.
- Registered Folio No./ DP ID No.* & Client ID No.* (applicable to shareholders holding shares in dematerialised form)
- No. of equity shares held
- I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through postal ballot for the business stated in the notice of the Company by sending my /our consent or dissent to the said resolution by placing tick (✓) mark at the appropriate box below.

Item No.	Description	No. of Equity Shares held	I / We assent to the Resolution	I / We dissent to the Resolution
1.	Consent of the Company by way of Special Resolution under Section 180(1)(a), 188 and other applicable provisions, if any of the Companies Act, 2013 read with Regulation 24 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as per item no.1 of accompanying notice dated 20 th April, 2016.			
2.	Consent of the Company by way of Special Resolution under Section 185, 186 and 188 and other applicable provisions, if any of the Companies Act, 2013 as per item no.2 of accompanying notice dated 20 th April, 2016.			

Place : _____
 Date : _____ (Signature of the Shareholder/s)

Note : Please read the instructions given overleaf and in the notes of the Postal Ballot Notice dated 20th April, 2016 carefully before exercising your vote.

Please read the following instructions carefully:

- A Member desirous of exercising vote by Postal Ballot should complete the Postal Ballot Form in all respects and send it after signature to the Scrutinizer in the attached self-addressed postage pre-paid envelope which should be properly sealed with adhesive or adhesive tape. However, envelopes containing Postal Ballot Form, if sent by courier at the expense of the Member but using the postage pre-paid envelope will also be accepted.
- The self-addressed envelope bears the name and address of the Scrutinizer appointed by the Board of Directors of the Company.
- The Postal Ballot Form should be signed by the Member as per specimen signature registered with the Company. In case, shares are jointly held, this form should be completed and signed by the first named member and in his/her absence, by the next named member. Holders of Power of Attorney (POA) on behalf of member may vote on the Postal Ballot mentioning the registration no. of the POA or enclosing an attested copy of POA. Unsigned Postal Ballot Form will be rejected.
- Members holding shares in dematerialized form are advised, in their own interest, to get their signatures verified by their Banker/Depository Participant (DP). Signatures should be verified by the Manager of the concerned Banker/DP by affixing a rubber stamp/seal mentioning name and address of the Banker/DP and name, stamp and signature of the Manager.
- Kindly note that the shareholders can opt for only one mode or voting i.e. either by Physical Ballot or e-voting. If members are opting for e-voting, then do not vote by Physical Ballot also and vice versa. Further, for e-voting, please refer notes to the accompanying notice of postal ballot.
- Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours (1730 hrs) on 2nd June, 2016. Postal Ballot Forms received after that date will be strictly treated as if reply from such member has not been received. The Members are requested to send the duly completed Postal Ballot Forms well before 26th May, 2016 providing sufficient time for postal transit.
- The voting shall be reckoned in proportion to a member's share of the paid up equity share capital of the Company as on 22nd April, 2016.
- In case of shares held by Companies, Trusts, Societies etc. the duly completed Postal Ballot Form should be accompanied by certified copy of the Board Resolution / Authority and preferably with attested specimen signature(s) of the duly authorized signatory(s) giving requisite authority to the person voting on the Postal Ballot Form.
- Members are requested not to send any paper (other than the resolution/authority as mentioned under item no. 3 and 8 above) alongwith the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
- The exercise of vote by Postal Ballot is not permitted through proxy.**
- There will be only one Postal Ballot Form for every folio/client ID irrespective of the number of Joint Member(s).
- Incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected.
- Members from whom no Postal Ballot Form is received or received after the aforesaid stipulated period shall not be counted for the purposes of passing of the resolution.
- The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.
- Any query in relation to the resolutions proposed to be passed by Postal Ballot may be addressed to Ritesh Chaudhry, Sr. General Manager (Legal) & Company Secretary, Ferro Alloys Corporation Ltd., 'Facor House', Plot nos. A-45 to A-50, Sector 16, Noida – 201301, Distt, GautamBudh Nagar, U.P.